

APPLICATION DEADLINE IS AUGUST 9th, 2018

**2018 Corn Roast Parade
August 25, 2018
PARADE APPLICATION**

GENERAL PARADE INFORMATION

The Loveland Chamber of Commerce invites you to participate in this year's Corn Roast Festival Parade. The Parade will be held on Saturday, August 25, 2018, beginning at 9:30 a.m. Your entry application and release from liability forms are included with this cover letter.

This is your chance to join with other community-minded businesses, clubs, and organizations in a harvest celebration that is unique to Loveland. The Old-Fashioned Corn Roast Festival is growing in activities and numbers of participants every year.

Available entry spaces for the parade are limited by the total length of the parade (6,200 feet). It has been our experience over the years that entry spaces fill quickly and this year they are limited to the size and type of entry, so get your applications in early to reserve a spot. **Space is filled on a first come, first serve basis.**

Please note the **deadline** for submitting applications is **5:00 p.m. August 9th, 2018**. Applicants are eligible for an **early-bird discount of \$10 off** the normal entry price per entry if submitted by **5:00pm on June 29th**. Applications received after **August 9th**, pending availability, will be charged a **\$50 late fee**.

You will receive a confirmation of your entry once application, proof of insurance, and payment have been received and processed. Staging and placement information will come at a later date.

Be sure to read all the rules and regulations to assure your compliance with them and to prevent any last minute ineligibility and/or disqualifications.

By working together, we can put on a great parade that reflects the wonderful community pride that exists in Loveland.

The parade is a wonderful opportunity to let our community see your organization.

Mail or hand deliver applications before
August 9, 2018 to:

**Old-Fashioned Corn Roast Festival
Attn: Reanna Philpot
5400 Stone Creek Circle Suite 200
Loveland, CO 80538**

(970) 667-6311
reanna@loveland.org
www.loveland.org

APPLICATION DEADLINE IS AUGUST 9TH @5:00 P.M.

Old Fashioned Corn Roast Festival Parade Application

August 25, 2018 @9:30 AM

Name of Entry: _____

Representative: _____ Best Representative Phone #: (____) _____

Cell Phone: (____) _____ Email: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Category

Please Designate your Entry Class

General Entry

___ Commercial (Includes corporations, chains, local business)..... \$75
___ Non-Profit (MUST include 501c-3 status w/application)..... \$60

Classic Motorized Vehicle

___ Car Club/Commercial/Individual..... \$75
___ Non-Profit (MUST include 501c-3 status w/application)..... \$60

Equestrian

___ Groups..... \$75
___ Individual..... \$60

Entertainment

___ Music/Band/Marching Groups (Bands, Color Guard, Majorette, Drill Teams)..... \$60
___ Dance/Cheer/Gymnastics/Theatre..... \$60

Entry Information and Dimensions

This section MUST be completed in its entirety for your application to be valid. Please read Rules and Regulations for details.

NOTE: The maximum overall parade dimensions per entry are length 60 ft. height 13 ½ ft. and width 16 ft. If your entry is larger than the maximum allowed, you will need to pay for 2 entries; or you may be taken out of the parade.

Dimensions of Entry (in Ft.): Length _____ Width _____ Height _____

Will you have a (circle all that apply): **Float** Y / N **Vehicle** Y / N **Walkers** Y / N **Horses** Y / N

Will you have or be playing music? Y / N

Signature: _____ Date: _____

Description of Float or Entry

Please provide a brief description of what your entry will entail for our parade organizer.

MC Announcement

Please provide a 15 second maximum script for the Parade MC to announce as you pass by the stage.

CHECKLIST

IF THE FOLLOWING REQUIREMENTS ARE NOT INCLUDED, YOUR APPLICATION IS CONSIDERED INCOMPLETE AND YOUR ENTRY WILL NOT BE RESERVED.

- Completed Parade Application INCLUDING DIMENSIONS AND SIGNATURE
- Proof of insurance for floats and vehicles
- Completed and signed liability waiver acknowledging your responsibility for participants in the parade entry
- Payment for entry (Please make checks payable to the Loveland Chamber of Commerce)

Direct Questions to CornRoastParade@Loveland.org
Mail or Bring applications BEFORE 5:00 PM on August 9th to:
Old Fashioned Corn Roast Festival Attn: Reanna Philpot
5400 Stone Creek Circle Suite 200 Loveland, CO 80538

Office Use Only:
Date Received: _____
Application not valid unless pages 2 and 5 are returned.

Annual Old-Fashioned Corn Roast Festival

Parade Rules & Regulations

General Rules and Regulations:

1. Entries must observe all applicable rules and regulations and follow all instructions from police or parade officials or they will be removed from the parade. A parade application does not guarantee participation.
2. The parade theme is “**#LiveLoveland**” Entries will be judged on theme continuity, originality, general appearance and complexity.
3. Entrants are allowed a maximum of **one (1) minute** in front of the judging stand to perform. If a performance is to be given for the judges, please note this on the application for consideration of placement.
4. All entries must be approved by the Parade Committee. Entries may display a variety of designs, so long as they are in good taste. The Parade Committee reserves the right to withdraw any unit, costume or performance that does not meet parade rules or regulations, or conform to the standards of reasonable public taste.
5. Accepted entries will receive written notice by **August 15, 2018**. You will also receive information on specific check-in time and staging area.
6. Accepted applications may not be transferred to other individuals or organizations.
7. All children under the age of 18 participating in the parade must be supervised by an adult.
8. No children under the age of eight (8) will be allowed to walk in the parade.
9. Enticing the public (specifically children) into the parade route (street) to pick up candy or other items thrown from the floats or vehicles is considered a violation of public safety and entrants will be asked to leave the parade route. **DO NOT THROW** items into the crowd or street. Items may be handed out, but not thrown.
10. Participants will not accost parade route spectators. No water guns or water balloons will be used to spray or throw at the spectators.
11. Alcoholic beverages are strictly forbidden on any float, in any vehicle or on the person of any participant. Participants consuming alcohol prior to or during the parade will be removed.
12. No unit may impede the continuous flow of the parade. Stay within one float length of the entry in front of yours or your entry could be disqualified from judging.
13. If for any reason a gap of greater than 20 feet is created, floats must close the gap. Stopping or reversing motion on the parade route will be grounds for disqualification. This may also result in removal from the parade and jeopardize future invitations to participate.
14. All participants must be covered under one or more signed ‘Parade – Liability Release’ forms. The form is found on page 5 of this application. This must be submitted with the parade application in order to be considered for the parade.
15. Riders should not leave their floats until they have safely reached the City Building Parking Lot- located on 1st St. and Washington St. This is the **ONLY** designated area for riders to unload from their floats. Once riders are off the float, the float must not stop or disband until they reach the City Building Parking Lot- located on 1st St. and Washington St.
16. **PARADE COMMITTEE DECISIONS REGARDING ALL ENTRIES ARE FINAL.**

Annual Old-Fashioned Corn Roast Festival

Parade Rules & Regulations Continued

Float Requirements:

1. Floats are encouraged and welcomed.
2. Use live or recorded music when possible. If music or sound is to be used, please note this on the application as a consideration of placement.
3. Floats are not to exceed 13½ feet in height or 16 feet in width. Maximum length is 60 feet per unit.
4. No additional vehicles (including, but not limited to cars, vans, scooters and marchers) will be allowed to accompany units, unless pre-approved by the Parade Committee.
5. Drivers must remain with floats at all times and be appropriately dressed.
6. **ATTENTION DRIVERS:** The speed of the parade is 5 miles per hour, maximum. The drivers need to pay close attention to the float/band/group in front of them and maintain a minimum space of 20 feet between them.
7. All floats must carry a fire extinguisher with them.
8. All floats and vehicles must provide proof of insurance (necessary insurance: combined bodily injury and property damage with limits of \$100,000). Evidence of insurance must be received **ALONG WITH YOUR APPLICATION** to be eligible for participation in the parade.
9. All participants riding on the floats must be wearing safety belts or have handholds while the float is moving. Floats that do not have safety belts or handholds will not be allowed in the parade. Safety belts must be worn on the outside of garments.
10. All floats and royalty must be in place at their designated time at the designated assembly area. Representatives must check in prior to lining up to confirm participation.

Equestrian Entry Requirements:

1. No riders under twelve (12) years of age.
2. No stallions.
3. Only one rider per horse.
4. Each rider (or group) must provide their own clean-up unit. Any entry without a clean-up unit will not be allowed on the parade route. A \$200.00 fine shall be assessed for any entry failing to clean up their animal wastes.
5. Any rider showing inability to control his animal will be deemed unsafe and will be removed from the parade.
6. Equestrian entries are required to have side walkers during the parade.
7. Horse entries will be judged as they pass the judges stand.
8. All equestrian entries must provide proof of insurance (necessary insurance: combined bodily injury and property damage with limits of \$100,000). They must name the Loveland Chamber of Commerce, City of Loveland, Larimer County and the State of Colorado as additionally insured. Evidence of insurance must be received by the Chamber **WITH YOUR APPLICATION**.

Band and Marching Unit Requirements:

1. All entries must be in full uniform.
2. If for any reason a gap of greater than 50 feet is created, marching units must increase the pace to close the gap. Stopping or reversing motion on the parade route will be grounds for disqualification. This may also result in removal from the parade and jeopardize future invitations to participate.

INDEMNIFICATION, WAIVER AND RELEASE OF LIABILITY

In consideration of the Loveland Chamber of Commerce and the Corn Roast Committee granting permission to the undersigned organization or group (“Our Organization”) the right to participate in the Corn Roast Parade, August 25, 2018, (the “Corn Roast Parade”), Our Organization hereby waives all claims for damage or loss to person and property which may be caused by any act, or failure to act, of Loveland Chamber of Commerce and the Corn Roast Committee, their officers, agents, volunteers, or employees (the “Releases”) in connection with the Corn Roast Parade. Our Organization assumes the risk of all dangerous conditions that may be involved in participating in the Corn Roast Parade and waives any and all specific notice of the existence of any such condition.

Our Organization, its legal representatives, and assigns, in consideration of allowing us to participate in the Corn Roast Parade, covenants with the Releases, to never institute any suit or action at law or in equity against the Releases, by reason of any claim we may have that arises out of our participation in the Corn Roast Parade.

Our Organization, its legal representative, and assigns, do hereby release, acquit, and forever discharge the Releases for and from any and all claims, cause of action, suits, damages, injuries, and liabilities of every kind and nature, known or unknown, arising out of our participation in the Corn Roast Parade.

OUR ORGANIZATION, ITS ASSIGNS, REPRESENTATIVES AND SUCCESSORS, HEREBY RELEASE AND HOLD HARMLESS, THE RELEASEES WITH RESPECT TO ANY AND ALL INJURY, DISABILITY, DEATH, OR LOSS OR DAMAGE TO PERSON OR PROPERTY, WHETHER ARISING FROM THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE. WE HEREBY AGREE TO INDEMNIFY, DEFEND AND HOLD HARMLESS EACH AND EVERY ONE OF THE RELEASEES FROM ALL CLAIMS, DEMANDS, OR CAUSES OF ACTION, FOR INJURIES OR DAMAGES SUSTAINED BY US OR OTHERS WHICH ARE IN ANY WAY RELATED TO OUR ORGANIZATION’S PARTICIPATION IN THE ACTIVITIES PROVIDED OR SPONSORED BY THE RELEASEES.

I HAVE READ THIS AGREEMENT, WAIVER & RELEASE, AND FULLY UNDERSTAND ITS TERMS. BY SIGNING BELOW, I REPRESENT THAT I AM AUTHORIZED TO ACT ON BEHALF OF OUR ORGANIZATION. I AGREE THAT I HAVE SIGNED THIS DOCUMENT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT, ASSURANCE OR GUARANTEE BEING MADE TO ME. I INTEND MY SIGNATURE TO BE A COMPLETE AND UNCONDITIONAL INDEMNIFICATION AND RELEASE OF ALL LIABILITY TO THE GREATEST EXTENT ALLOWED BY LAW.

Organization

Title

Printed Name

Date

Authorized Signature